

## Gunn Memorial Public Library

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## Collection Development

Funding and space limitations require the Library staff to be very careful when considering new materials. Materials will be selected with the informational, recreational, educational, and interest needs of the patron community in mind.

All acquisitions, whether purchased or donated, are evaluated by the following standards:

- Present and potential relevance to community needs
- Suitability of subject, style, and reading level for the intended audience
- Importance of keeping non-fiction current
- Reputation, credentials, and/or significance of author, publisher, or producer
- Positive reviews
- Relationships to existing material in the collection
- Within limits of budgets for materials
- Insufficient materials available on a subject
- Author or illustrator is from the local community
- Format is appropriate to Library use and is durable
- Enhances a specific collection within the Library
- Literary and artistic merit
- Popularity with library patrons